

North Carolina Security Breach Reporting Form
Pursuant to the Identity Theft Protection Act of 2005

*Indicated a mandatory field

*Name of the Company or Government Agency owning or licensing information affected by the entity experiencing breach:

GOLTER LAW OFFICE

Entity Type: GENERAL BUSINESS

Address:

Apt/Suite/Building:

City:

State:

Zip Code:

Telephone:

Fax:

Email:

*Date Security breach Reporting Form Submitted: 04/16/2018

Is this notice a supplement to a previously filed NO

Security Breach:

*Date the Security Breach was discovered: 10/31/2017

Breach Type: STOLEN LAPTOPS, COMPUTERS & EQUIP

*Estimated number of affected individuals: 656

*Estimated number of NC residents affected: 1

Name of company or government agency maintaining or possessing information that was the subject of the Security Breach, if the agency that experienced the Security Breach is not the same entity as the agency reporting the Security Breach (pursuant to N.C.G.S. 75-65(b))

Describe the circumstances surrounding the Security Breach: ON OCTOBER 31, 2017, GOLTER LAW OFFICE LEARNED THAT A HARD DRIVE HAD BEEN STOLEN FROM A GOLTER EMPLOYEE'S VEHICLE. THE CRIME OCCURRED SOMETIME DURING THAT MORNING OR THE PREVIOUS EVENING. GOLTER LAW OFFICE CONCLUDED THAT THE STOLEN HARD DRIVE CONTAINED DOCUMENTS AND FILES RELATED TO GOLTER LAW OFFICE CLIENTS. SINCE COMPLETING THE INVESTIGATION AND MANUAL DOCUMENT REVIEW OF THE DOCUMENTS LOCATED ON THE STOLEN HARD DRIVE, ON MARCH 15, 2018, GOLTER LAW OFFICE DISCOVERED THAT PERSONAL INFORMATION WAS CONTAINED ON THE DRIVE. THE INFORMATION THAT WAS ACCESSIBLE IN THE HARD DRIVE INCLUDED NAME AND SOCIAL SECURITY NUMBER, AND MAY HAVE ALSO INCLUDED DRIVER'S LICENSE NUMBER, BANK ACCOUNT NUMBER, AND/OR CREDIT CARD NUMBER.

Information Type: ACCOUNT #
CC/DC
DRIVER'S LICENSE

SSN

*Regarding information breached, if electronic, was the information protected in some manner:

NO

If YES, please describe the security measures protecting the information:

*Describe any measures taken to prevent a similar Security Breach from occurring in the future:

GOLTER LAW OFFICE IS COMMITTED TO MAINTAINING THE PRIVACY OF PERSONAL INFORMATION IN ITS POSSESSION AND HAS TAKEN MANY PRECAUTIONS TO SAFEGUARD IT. GOLTER LAW OFFICE CONTINUALLY EVALUATES AND MODIFIES ITS PRACTICES AND INTERNAL CONTROLS TO ENHANCE THE SECURITY AND PRIVACY OF PERSONAL INFORMATION.

*Date affected NC residents were/will be notified:

04/13/2018

Describe the circumstances surrounding the delay in notifying affected NC residents pursuant to N.C.G.S. 75-65 (a) and (c):

If the delay was pursuant to a request from law enforcement pursuant to N.C.G.S. 75-65(c), please attach or mail the written request or the contemporaneous memorandum.

How NC residents were/will be notified? (pursuant to N.C.G.S. 75-65 (e)):

WRITTEN NOTICE

Please note if the business demonstrates that the cost of providing notice would exceed two hundred fifty thousand dollars (\$250,000) or that the affected class of subject persons to be notified exceeds 500,000, or if the business does not have sufficient contact information or consent to satisfy subdivisions (1), (2) , or (3) of this subsection, for only those affected persons without sufficient contact information or consent, or if the business is unable to identify particular affected persons, for only those unidentifiable affected persons. Substitute notice shall consist of all the following:

- Email notice when the business has an electronic mail address for the

- Conspicuous posting of the notice on the Web site page of the business, if one is maintained
- Notification to major statewide media

Contact Information	ATTORNEY
Affiliation with entity experiencing breach:	
Organization Name:	MCDONALD HOPKINS PLC

Zip Code: _____
Fax: _____
DPALUZZI@MCDONALDHOPKINS.COM

GOLTER LAW OFFICE, LLC

ATTORNEYS AT LAW

Return Mail Processing Center

PO Box 6336

Portland, OR 97228-6336

<<Mail ID>>

<<Name 1>>

<<Name 2>>

<<Address 1>>

<<Address 2>>

<<Address 3>>

<<Address 4>>

<<Address 5>>

<<City>><<State>><<Zip>>

<<Country>>

IMPORTANT INFORMATION
PLEASE REVIEW CAREFULLY

<<Date>>

Dear <<Name 1>>:

I am writing with important information regarding a recent security incident. The privacy and security of the personal information belonging to our clients is of the utmost importance to Golter Law Office, LLC ("Golter"). As such, we wanted to provide you with information about the incident, explain the services we are making available to you, and let you know that we continue to take significant measures to protect your information.

What Happened?

On October 31, 2017, we learned that a hard drive had been stolen from a Golter employee's vehicle. The crime occurred sometime during that morning or the previous evening. Upon learning of the issue, we promptly notified law enforcement and commenced a thorough investigation. As part of our investigation, we worked very closely with external cybersecurity professionals experienced with addressing these types of incidents. We concluded that the stolen hard drive contained documents and files related to Golter Law Office clients.

What Information Was Involved?

Since completing our investigation and manual document review of the documents located on the stolen hard drive, on March 15, 2018, we discovered that your personal information was contained on the drive. The information that was accessible in the hard drive included your name and Social Security number, and may have also included your driver's license number.

What We Are Doing.

We have no evidence that any of the information has been misused. Nevertheless, out of an abundance of caution, we want to make you aware of the incident.

What You Can Do.

To protect you from potential misuse of your information, we are offering a complimentary one-year membership of Experian IdentityWorksSM Credit 3B. This product helps detect possible misuse of your personal information and provides you with identity protection services focused on immediate identification and resolution of identity theft. IdentityWorks Credit 3B is completely free to you and enrolling in this program will not hurt your credit score. For more information on identity theft prevention and IdentityWorks Credit 3B, including instructions on how to activate your complimentary one-year membership, please see the additional information provided in this letter.

This letter also provides other precautionary measures you can take to protect your personal information, including placing a Fraud Alert, placing a Security Freeze, and/or obtaining a free credit report. Additionally, you should always remain vigilant in reviewing your financial account statements and credit reports for fraudulent or irregular activity on a regular basis.

For More Information.

Please accept our apologies that this incident occurred. We are committed to maintaining the privacy of personal information in our possession and have taken many precautions to safeguard it. We continually evaluate and modify our practices and internal controls to enhance the security and privacy of your personal information.

If you have any further questions regarding this incident, please call our dedicated and confidential toll-free response line that we have set up to respond to questions at 888-289-2041. This response line is staffed with professionals familiar with this incident and knowledgeable on what you can do to help protect against potential misuse of your information. The response line is available Monday through Friday, 6:00 a.m. to 6:00 p.m. Pacific Time.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Golter', with a long horizontal stroke extending to the right.

Golter Law Office, LLC
By: David A. Golter

– OTHER IMPORTANT INFORMATION –

1. Enrolling in Complimentary 12-Month Credit Monitoring.

To help protect your identity, we are offering a **complimentary** one-year membership of Experian IdentityWorksSM Credit 3B. This product helps detect possible misuse of your personal information and provides you with superior identity protection support focused on immediate identification and resolution of identity theft.

Activate IdentityWorks Credit 3B Now in Three Easy Steps

1. ENROLL by: <<Enrollment Deadline>> (Your code will not work after this date.)
2. VISIT the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/3bcredit>
PROVIDE the Activation Code: <<Enrollment Code>>

If you have questions about the product, need assistance with identity restoration or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at 877-288-8057. Be prepared to provide engagement number <<Engagement Number>> as proof of eligibility for the identity restoration services by Experian.

ADDITIONAL DETAILS REGARDING YOUR 12-MONTH EXPERIAN IDENTITYWORKS CREDIT 3B MEMBERSHIP:

A credit card is **not** required for enrollment in Experian IdentityWorks Credit 3B.

You can contact Experian **immediately without needing to enroll in the product** regarding any fraud issues. Identity Restoration specialists are available to help you address credit and non-credit related fraud.

Once you enroll in Experian IdentityWorks, you will have access to the following additional features:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only.*
- **Credit Monitoring:** Actively monitors Experian, Equifax and Transunion files for indicators of fraud.
- **Experian IdentityWorks ExtendCARETM:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **\$1 Million Identity Theft Insurance^{**}:** Provides coverage for certain costs and unauthorized electronic fund transfers.

**Activate your membership today at <https://www.experianidworks.com/3bcredit>
or call 877-288-8057 to register with the activation code above.**

What you can do to protect your information: There are additional actions you can consider taking to reduce the chances of identity theft or fraud on your account(s). Please refer to www.ExperianIDWorks.com/restoration for this information. If you have any questions about IdentityWorks, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 877-288-8057.

* Offline members will be eligible to call for additional reports quarterly after enrolling.

** Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. (AIG). The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

2. Placing a Fraud Alert.

Whether or not you choose to use the complimentary 12 month credit monitoring services, we recommend that you place an initial 90-day “Fraud Alert” on your credit files, at no charge. A fraud alert tells creditors to contact you personally before they open any new accounts. To place a fraud alert, call any one of the three major credit bureaus at the numbers listed below. As soon as one credit bureau confirms your fraud alert, they will notify the others.

Equifax

P.O. Box 105069
Atlanta, GA 30348
www.equifax.com
1-800-525-6285

Experian

P.O. Box 2002
Allen, TX 75013
www.experian.com
1-888-397-3742

TransUnion LLC

P.O. Box 2000
Chester, PA 19016
www.transunion.com
1-800-680-7289

3. Consider Placing a Security Freeze on Your Credit File.

If you are very concerned about becoming a victim of fraud or identity theft, you may request a “Security Freeze” be placed on your credit file. A security freeze prohibits, with certain specific exceptions, the consumer reporting agencies from releasing your credit report or any information from it without your express authorization. You may place a security freeze on your credit report by sending a request in writing, by mail, to all three nationwide credit reporting companies. To find out more on how to place a security freeze, you can use the following contact information:

Equifax Security Freeze

P.O. Box 105788
Atlanta, GA 30348
<https://www.freeze.equifax.com>
1-800-685-1111

Experian Security Freeze

P.O. Box 9554
Allen, TX 75013
<http://experian.com/freeze>
1-888-397-3742

TransUnion Security Freeze

P.O. Box 2000
Chester, PA 19016
<http://www.transunion.com/securityfreeze>
1-888-909-8872

4. Obtaining a Free Credit Report.

Under federal law, you are entitled to one free credit report every 12 months from each of the above three major nationwide credit reporting companies. Call **1-877-322-8228** or request your free credit reports online at **www.annualcreditreport.com**. Once you receive your credit reports, review them for discrepancies. Identify any accounts you did not open or inquiries from creditors that you did not authorize. Verify all information is correct. If you have questions or notice incorrect information, contact the credit reporting company.

5. Additional Helpful Resources.

Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Checking your credit report periodically can help you spot problems and address them quickly.

If you find suspicious activity on your credit reports or have reason to believe your information is being misused, call your local law enforcement agency and file a police report. Be sure to obtain a copy of the police report, as many creditors will want the information it contains to absolve you of the fraudulent debts. You may also file a complaint with the FTC by contacting them on the web at www.ftc.gov/idtheft, by phone at 1-877-IDTHEFT (1-877-438-4338), or by mail at Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580. Your complaint will be added to the FTC’s Identity Theft Data Clearinghouse, where it will be accessible to law enforcement for their investigations. In addition, you may obtain information from the FTC about fraud alerts and security freezes.

North Carolina Residents: You may obtain information about preventing identity theft from the North Carolina Attorney General’s Office: Office of the Attorney General of North Carolina, Department of Justice, 9001 Mail Service Center, Raleigh, NC 27699-9001, www.ncdoj.gov/, Telephone: 877-566-7226.

Oregon Residents: You may obtain information about preventing identity theft from the Oregon Attorney General’s Office: Oregon Department of Justice, 1162 Court Street NE, Salem, OR 97301-4096, www.doj.state.or.us/, Telephone: 877-877-9392.